



## STEP-BY-STEP PLAN/CHCKLIST - The migration from AGS to DMS 4.0 (standard procedure)

*Have you already started making your preparations?*

Customs has started the replacement of the AGS declaration system. This declaration system is being replaced by the new declaration system DMS (Customs Declarations Management System - *Douaneaangiften Management Systeem* or DMS). The reason for this replacement is the implementation of a new Act and new rules and regulations from the EU. This Act and the rules and regulations are set out in detail in Appendix B (EU) and Appendix VIa (*Douane NL*). The EU has furthermore decided that as of 01 January 2023, every declarant can only make declarations in a digital format. The EU has given an extension up to 1 December 2023.

Customs has started the migration of declarants who make declarations via the standard procedure in AGS. From December 2022, the migration of the IIAA declarants (GPA/SPA and warehouse keepers) to DMS will also start.

### 1. How far did you get making your preparations?

Prior to starting the external migration course, often internally, quite a few preparations have already been made for such a migration. This section contains a list of a number of topics set up in cooperation with the umbrella organizations, which may be of help to you for the internal preliminary preparations. These topics have also been discussed during the webinar "from AGS to DMS" of 18 February 2022.

Have you already made a start with the preparations within your organization? If this is not the case, we advise you to make a start in the short term. The questions set out below may serve as a guideline.

#### Initial questions - making preparations for the migration process in the best possible way

- What are the repercussions for my business process?
- Which processes and applications are affected by the migration?
- Is there enough knowledge within the organization for the migration to be successful?
- Which parties are needed to assist the migration?
- What are the budgetary consequences and is there sufficient budget available?
- Which person or persons are needed for the implementation? Make sure that such person or persons are available.

### 2. How is the migration organized?

Customs has published the planning of the migration on: *Douane.nl*. Click [this link](#) to look at the time schedule.

Customs is using a planning-migration tool for this migration. This tool supports Customs and it enables the smooth migration of all of the 3500 declarants/submitters.

In March 2023, Customs starts with the declarants who only make declarations regarding import and storage.

From May 2023 onwards, the declarants who make declarations regarding export or a combination of import, storage and export will follow. All of the declarants who communicate themselves with Customs, will receive an invitation by E-mail via the planning tool no later than week 4 (23 January up to and including 27 January 2023). Declarants who communicate via a software provider with Customs will be informed by their software supplier about the point in time of the migration.

Follow-up steps: Please fill in the intake form and return it.

Each declarant/software supplier/hub will be sent an invitation to register for the time period in which you will be grouped. (Declarants who arrange for the migration to be handled by a software supplier or a Hub, are approached by such parties).

At the chosen time slot, the migration team will contact you to assist you during the migration process.

#### Customization

Declarants/software suppliers/hubs who/that indicate that their business management is getting into difficulties, during a specific period of time, may file a substantiated request for re-planning to the transition team. The transition team makes an assessment as to whether the request can be honoured. Such requests may be sent to: *Douane.DMS.Migratie@douane.nl*

### 3. Technical communication with AGS and DMS 4.0 (standard procedure)

The migration from AGS to DMS also means that the technical communication with these customs declaration systems will change. This section provides a detailed explanation.

Customs communicates with the party arranging for the technical connection. If you, as an end user, log into an environment other than Customs, you will not be approached directly by Customs for the migration but by the party who arranges this communication on your behalf. We approach you on the basis of your connection – the registration of electronic messaging communications at Customs. If your address as an end user is different, you will be approached by the party via whose address the communication with Customs is proceeding.

The messages from AGS will be sent to the mailbox of *ags@htpoort.nl*. You will receive the response messages from AGS via the same address. Where DMS is concerned, the messages must be sent to *dms@htpoort.nl*. You will receive the response messages from DMS from the same address.

The process ID given in the SUBJECT field (VAKS) differs for AGS and DMS. For AGS it is DMS.NL and for DMS it will be DMS4.NL. These process ID's will also be used in the response messages.

An example of a message from a declarant to AGS:

```
[V=NL123456789.02.05][A=DMS.NL][K=22096222734662][S=0]
```

An example of a message from AGS to a declarant:

```
[V= DMS.NL][A= NL123456789.02.05][K=22096222734662][S=0]
```

An example of a message from a declarant to DMS:

```
[V=NL123456789.02.05][A=DMS4.NL][K=22096222734662][S=0]
```

An example of a message from DMS to a declarant:

```
[V= DMS4.NL][A= NL123456789.02.05][K=22096222734662][S=0]
```

If the declarant migrates from AGS to DMS, the declarant can keep using the same follow-up number which also applies to the SMTP-address from the declarant on which the messages are received. Where the details of the mailbox of the sender and the corresponding process ID are used, it is quickly possible to determine for which process the response message is meant.

In summary: response messages coming from AGS come from *ags@htpoort.nl* with the process ID DMS.NL. Response messages from DMS come from *dms@htpoort.nl* with the process ID DMS4.NL.

No rights may be derived from this step-by-step plan